

GATEWAY CIVIC CENTER RATES

Effective 1-1-18

Area	Rent (0-10 Hrs)	Security Deposit (Refundable)
Arena	\$500.00	\$400.00
Theater	\$150.00	\$30.00
Rooms 1 & 2	\$150.00	\$50.00
Kitchen	\$250.00	\$200.00

Room 3 \$100.00 \$40.00

No Charge for Oberlin groups/business 8-5 weekdays in room 3

\$20.00 per hour past 5pm on weekdays

\$30.00 per hour on weekends

\$30.00 per hour after 10 hours of rent time for the area rented

Setup of tables and chairs:	Tear down	Administrative Fee	
Up to 50 people	\$25.00	\$20.00	\$30.00
From 50–100	\$40.00	\$30.00	\$30.00
From 101–200	\$80.00	\$50.00	\$75.00
From 201–300	\$150.00	\$100.00	\$75.00
From 301–500	\$275.00	\$225.00	\$125.00
Over 500	\$300.00	\$250.00	\$125.00

Misc Charges:

Stage/Risers	\$5.00 per 4'x 8' Section
Stage/Risers for concerts	\$10.00 per 4'x 8' Section
Tech. Support (includes setup time)	\$30.00 per hour
Portable Sound System	\$50.00
Coffee 3 Gallons	\$15.00 includes cups
Tea 3 Gallons	\$15.00 includes cups
Linens for round tables only	\$5.00 per table
White plastic cover for tables	\$1.50 per table
Cinnamon Rolls	\$1.75 a piece
Cookies	\$4 dozen

Catering Charges Dependant on meal selection, Amount, and Event Time